

Registration Form

Name: _____
Facility: _____
Address: _____

Phone: _____
Fax: _____
Email: _____

FORMAT

ONLINE _____ DVD _____

PAYMENT INFORMATION:

Phone In or Fax Your Registration:
Phone: 618-526-2588
Fax: 618-526-2592

Mail Check Payments to:
Outcome Services of Illinois
630 North 3rd Street
Breese, IL 62230

Credit card payment is available; please
contact our office at 618-526-2588 for
information.

Small vertical text line on the right margin.

Office Use Only
Check # _____ Date: _____

Outcome Services
of Illinois

Activity Director
Correspondence Course



Outcome Services of Illinois
630 North 3rd St.
Breese, IL 62230
Phone: (618) 526-2588
Fax: (618) 526-2592
www.outcomeservices.com

COURSE ORGANIZATION

The course is divided into six (6) units.

The participant will complete a questionnaire, which is provided with each unit and reviewed by OSI staff.

The process continues until all six (6) units are completed.

Participants have six (6) months to complete the course, additional time can be granted at an additional cost.

THE COURSE BENEFITS

- * No lost time away from facility
- * No unoccupied residents as the director receives the needed training
- * No waiting for a course to be offered in your area
- * No mileage or overnight expenses
- * Postage paid by OSI

A COMPREHENSIVE TRAINING PROGRAM

The Activity Director's Correspondence Course meets the course content outline provided through the federal and state guidelines.

The program addresses the required elements and includes additional information that is needed in the real world to get the job done right.

AT FEES YOU CAN AFFORD

All inclusive cost \$500.00 paid in full at time of registration

Cost includes materials and instructor review time.

(Single days are also available/contact office for information)

**For more information call:
Outcome Services of Illinois at
618-526-2588**

COURSE OUTLINE:

Day 1-

- Public Health Regulations & Activities
- Addressing Behaviors with Activities
- Working with the "Older" Personality

Day 2-

- Quality Assurance & Quality Indicators
- Budgeting & Fundraising
- Resident Councils
- Volunteer Programs

Day 3-

- The Aging Process & the Relationship to Activities
- The Challenges of Mental & Developmental Disorders
- Sexuality Across the Ages
- Life Span Changes
- Theories on Aging

Day 4-

- Standards Impacting Documentation
- Overview of MDS 3.0
- Assessment Process
- Care Planning
- Medicaid Reimbursement

Day 5-

- Creative Calendar Planning
- Activity Planning & Group Implementation
- Special Care Units

Day 6-

- Sensory Stimulation & Other Therapeutic Recreation Methods
- 1:1 Programming / Lower Functioning Programs
- Leadership Evaluation & Supervisory Duties

The topics above are only some of those included in the course. We take pride in offering an interactive course, and going beyond the course's minimum requirements.